

Patricia Clason, trainer, coach and author, has been inspiring others since 1975 with her wit and wisdom in the fields of Emotional Intelligence, Coaching, Leadership, Engagement and Ethics. For over 20 years Patricia has worked with government agencies in Wisconsin and nationally.



Join her in these special workshops designed for state agencies during these trying times. Priced to fit your training budget, jam-packed with valuable information in just a half-day session!

Creating A Winning Team

February 9 8:30 -12:00 \$75

Many of the angers and frustrations that we experience as members or leaders of a team are a result of broken agreements, unmet expectations and failure to get what we want. When someone does not do what they said they would, or only does a mediocre job, our expectations are not met and we feel angry, disappointed or cheated. Trust levels decline and satisfaction disappears. One of the main reasons this happens is the team is not aligned in their goals and one or more members is in a dysfunctional state. Through group interaction and lecture, participants will learn how to deal with the symptoms of a dysfunctional team and the causes for the breakdowns - and how to transform it into a winning team in a way that empowers everyone involved.

Time Mastery: Beyond Time Management

March 27 8:30 -12:00 \$75

This workshop will give a new perspective to "managing" time and insights on why we have time problems. Defining time and different time styles will allow participants to implement new ideas with a firm base of understanding and to interact with others more effectively when understanding their time motivation. Through lecture and experiential activities, the three principles of time mastery, with specific techniques for each principle, will become the basis for developing unique approaches to change time habits and get the job done more efficiently and effectively. Included in this workshop are concepts of stress management and creating balance between the personal and professional aspects of life.

*All who attend either session will also receive a **BONUS** of an Assessment of your choice from HRD Press which can be completed online and includes a personalized report!*

LOCATION: DWD, GEF-1, Rm F305, 201 E. Washington Ave, Madison, WI

Enter by the E. Washington entrance and stop at the front desk to register. If you are a state employee, please wear your state ID badge

Here are some links that may help with directions.

GEF 1 - Visitor Entrance: http://dwd.wisconsin.gov/dwd/gef1_entry.htm

Driving Directions:

http://dwd.wisconsin.gov/dwd/gef1_driving_directions.htm

Downtown Madison Map:

http://dwd.wisconsin.gov/dwd/downtown_madison_map.htm

Parking Info:

<http://www.ci.madison.wi.us/parking/downtownMap.html>

REGISTER ONLINE AT:

<http://www.lightly.com/registration.php>

We will call you for your Pcard number or payment may be sent to:

Center for Creative Learning

2437 N Booth St, Milwaukee, WI 53212